Nova Scotia

ANNUAL REPORT

for the fiscal year
ending March 31, 1986

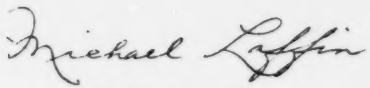
Department of Government Services

The Honourable
Alan R. Abraham, C.D.
Lieutenant Governor
Province of Nova Scotia

May It Please Your Honour:

I respectfully submit, herewith, the annual report of the Department of Government Services for the fiscal year ending March 31, 1986.

I have the honour to be, Sir,
Your Obedient Servant,



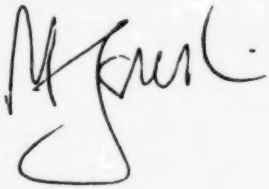
Michael A. Laffin
Minister

The Honourable
Michael A. Laffin
Minister, Department of
Government Services
Province of Nova Scotia

Sir:

I hereby present to you the annual report for the Department of Government Services for the fiscal year ending March 31, 1986.

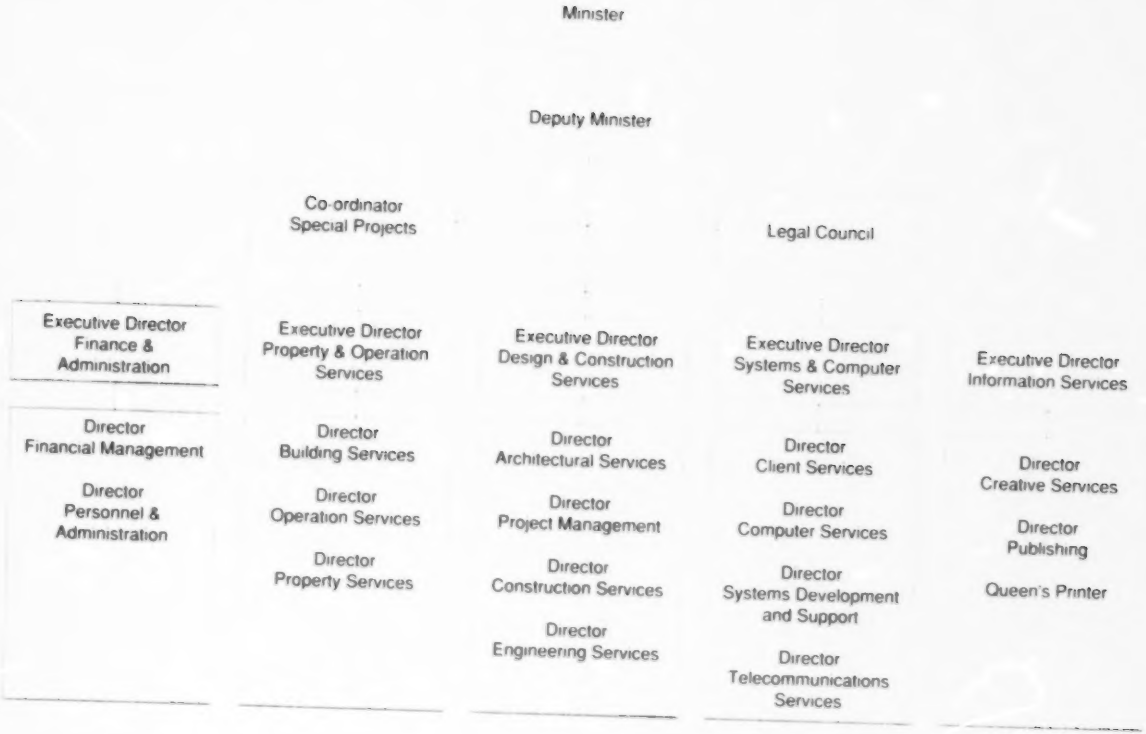
Respectfully Submitted,



M.T. Zareski
Deputy Minister

CONTENTS

	Page
Organizational Chart	8
Overview	9
Finance and Administration	11
Property and Operation Services	15
Design and Construction Services	35
Systems and Computer Services	48
Information Services	64


Minister
Deputy Minister
Co-ordinator
Special Projects
Legal Council
Executive Director
Finance &
Administration
Director
Financial Management
Director
Personnel &
Administration
Executive Director
Property & Operation
Services
Director
Building Services
Director
Operation Services
Director
Property Services
Executive Director
Design & Construction
Services
Director
Architectural Services
Director
Project Management
Director
Construction Services
Director
Engineering Services
Executive Director
Systems & Computer
Services
Director
Client Services
Director
Computer Services
Director
Systems Development
and Support
Director
Telecommunications
Services
Executive Director
Information Services
Director
Creative Services
Director
Publishing
Queen's Printer

OVERVIEW

The Department of Government Services provides services to all departments, boards, commissions and agencies as well as Crown Corporations and the Legislature. The department deals closely with the private sector in the allocation of architectural and design work as well as general contracting, leasing and property maintenance.

Its primary responsibilities are those that result from project and program development of the line departments. The total administrative operating budget is less than 10% of the total expenditures funnelled through the department.

The services the department provides include:

- operating as the government's "manager", providing requirements for accommodation, property maintenance and security related support services
- providing common services to other government departments such as mail and messenger services, stationery and office supplies, records storage, and inventory control
- disposal of surplus crown property, equipment and furniture
- administration of a government-wide insurance program
- operating a provincial government bookstore and public enquiry service
- development of creative information programs for public and internal use by other departments
- operation of the government's use of computer, data communications and micrographics facilities
- acquiring computer related equipment and services on behalf of all government departments and agencies
- developing and maintaining government data processing applications
- planning and coordinating government telecommunication services.

The department is structured into five divisions:

- Finance and Administration
- Property and Operations Services
- Design and Construction Services
- Systems and Computer Services
- Information Services.

Departmental activities during the year are delineated in greater detail in subsequent sections of this annual report.

FINANCE AND ADMINISTRATION

Finance and Administration is responsible for providing financial, administrative and personnel functions for the department. These include general administration, accounting, financial management, budget co-ordination, payroll administration, human resource management, recruitment, training and development, and policy analysis.

The division is comprised of two sections: Financial Management, and Personnel and Administration.

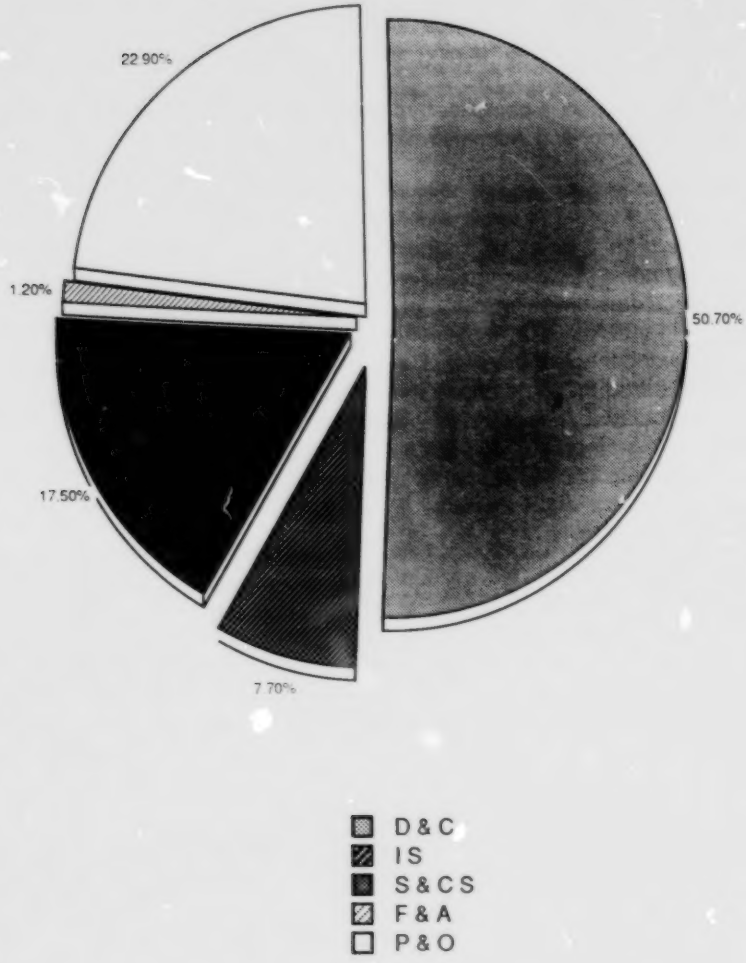
Financial Management

The section reviews all financial reports, provides financial data for management study, processes invoices for payment and maintains financial records.

During the year the section processed 75,000 invoices for payment, administered 8,700 purchase requisitions, completed 153 cash reports and calculated 75 recoverable sales tax claims.

The section also prepared and submitted for approval the departmental Long Range Systems Plan for E.D.P. implementation in the ensuing five years.

Invoice Distribution, DGS



Personnel and Administration

The Personnel and Administration Section is responsible for developing, implementing and maintaining a wide range of personnel and payroll management services for the department. These services include recruitment and selection, human resource training and development, compensation and salary administration, performance appraisal and organizational review and development and general administration support services — managing the Central Registry and developing, implementing and maintaining office automation.

The Department of Government Services reviewed its organizational structure during 1985–86 to improve its planning capabilities and performance. The following organizational changes were made as a result.

- Policy and Planning Division was deleted.
- Construction and Accommodation Division was separated into two divisions: Property and Operation Services Division and Design and Construction Services Division.
- responsibility for managing the Stationery Stockroom, Central Records Centre and Mail & Messenger Service was transferred from the Finance and Administration Division to the Property and Operation Services Division.

In addition, the Personnel Section undertook the following programs:

- co-ordinated a formalized Performance Appraisal System
- developed a more enhanced employee orientation package
- developed a revised leave reporting system that took into account the government's new sick leave and long-term disability benefit package
- developed and implemented a benefit package for the tradesmen
- conducted an inventory of departmental files in preparation for the implementation of a Central Registry, scheduled for completion in 1987–88.

Four employees of the department were honoured for 25 years of service to the government. Long Service Award Ceremonies were conducted and presentations made by the Lieutenant Governor to Ms. Dora M. Silver, Mr. Wylie M. Minick, Mr. R. Paul Beazley, and Mr. Vernon L. Fredericks.

PROPERTY & OPERATION SERVICES

The Property and Operation Division is responsible for the acquisition and management of all real estate on behalf of the Government of Nova Scotia, the management of government-owned and leased properties, and the operation and maintenance of all government-owned buildings. As well, the division is responsible for providing accommodations as approved by the Space Committee to all government departments and agencies, for disposing of surplus property and equipment, and for providing a wide variety of common services to other government departments such as mail and messenger service, stationery requirements, records storage and inventory control.

The division is made up of three separate sections: Property Services, Building Services and Operation Services.

Property Services

Property Services is responsible for procuring and managing all office, warehouse and other space required by government departments, boards, agencies and commissions as allocated by the Space Utilization Committee. It is also responsible for acquiring all real property for the department and other client departments that are not authorized to acquire real property. In addition, the section administers the Surplus Crown Property Disposal Act as it pertains to real property.

Specific activities include:

- developing space programs and providing interior design support
- conducting lease negotiations, handling tenant/landlord matters, preparing legal documents and supervising leasehold improvements
- appraising real property being purchased, conducting purchases and negotiations, coordinating deed, survey and other required legal documentation
- preparing documentation for disposing of surplus property—advertisements, tender contracts, awarding of same, etc.

Building Services

The Building Services Section is responsible for the management, operation and maintenance of all provincial buildings in the province, comprising approximately 600,000 square feet of space. This includes providing janitorial services, elevator maintenance, refuse removal, pest control, snow clearing, window cleaning and landscaping services; maintaining air refrigeration equipment, fire alarms and extinguishers; and providing day-to-day preventative maintenance.

These services are provided to buildings located in Halifax, Bridgewater, Yarmouth, Kentville, Antigonish, Guysborough, Port Hawkesbury, Baddeck, St. Peters and Sydney — a total of 16 facilities.

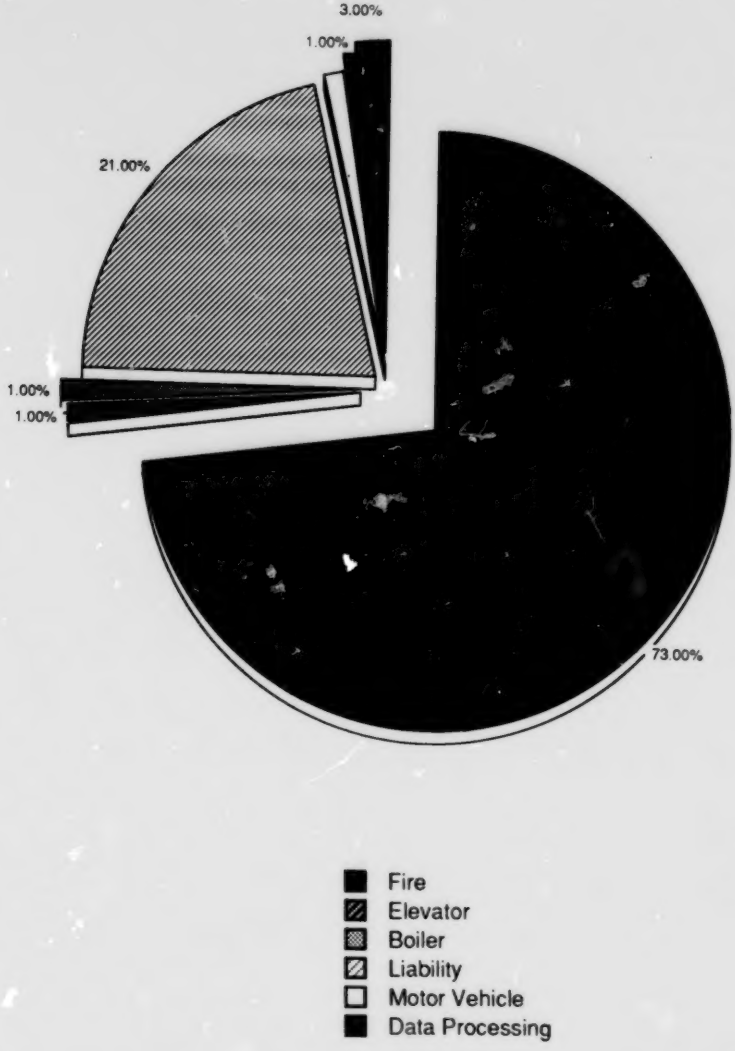
Operations Services

Operations Services is responsible for providing support functions in the provision of common services to government.

The *Mail Messenger Service* served approximately 142 locations throughout metro and some outlying areas. The volume of mail has increased by 30% — to in excess of 2.4 million pieces of mail that includes both interdepartmental (84%) and regular external mail (16%). The Mail Messenger Service provides a minimum of two mail drops and pickups per day at each location serviced. The Mail Messenger Service also provided a "specials" delivery service on 7,200 separate occasions. The service processed metered mail for its clients at a cost of $240,126.25. Due to the expansion of the services provided to government, the operations were relocated to support the increase in service.

The *Insurance Program Section* administered 157 insurance policies and processed 3 major claims. The total cost of insurance for the province was $504,700. The breakdown is shown in the following graph.

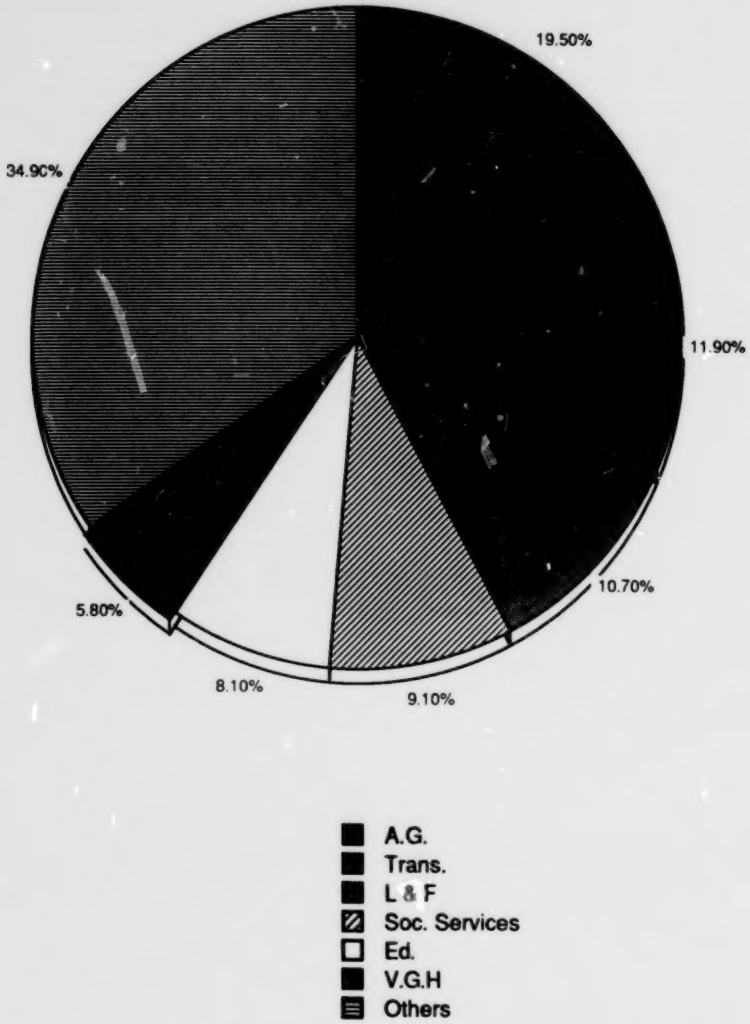
Insurance Cost by Classification



The *Inventory Control Section* is responsible for efficiently monitoring, verifying, inspecting, initiating acquisitions and controlling the furniture and equipment assets of the province. It is also responsible for redistributing or disposing of these assets in accordance with the Surplus Crown Property Disposal Act. This section handled 1,053 incoming items of furniture and equipment (F&E) and miscellaneous products from other departments, boards, commissions and agencies. It issued 837 items of F&E held in its central warehouse which resulted in considerable savings to government for new furniture and equipment. The section processed 58 surplus tenders for a total value of exchanged funds of $1,277,943.52.

The *Central Stationery Stockroom* provides stationery, office supplies and forms for use by all government departments, agencies, boards and commissions. During the year it filled 8,603 requisitions with a total value of $1,365,989.60.

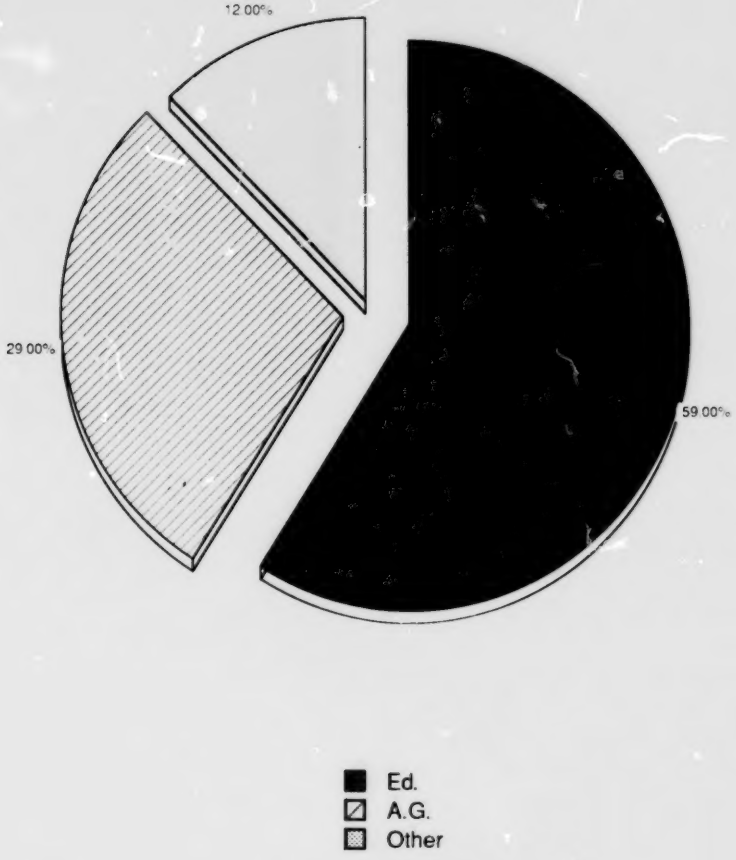
Requisitions Filled



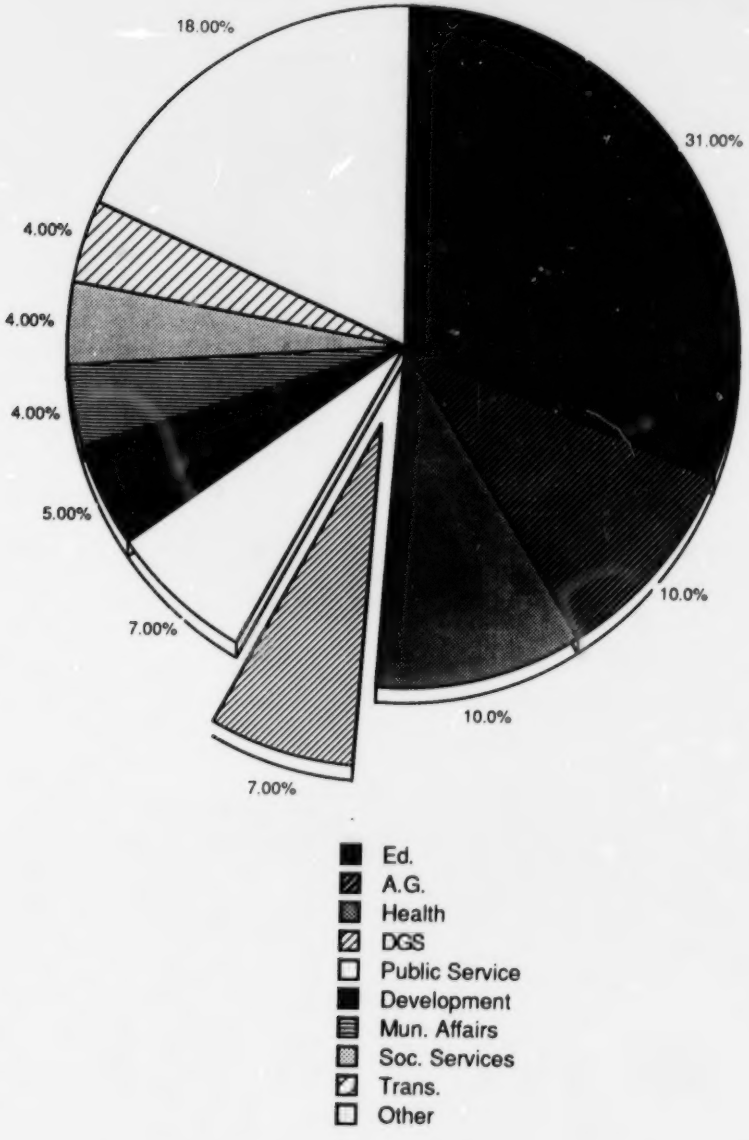
The Stationery Stockroom issued 495,694 stock items plus an additional 6,000 items not held in regular stock. It also issued 4,556 Government of Nova Scotia telephone directories, 784 stationery stockroom catalogues and 45 standing orders for miscellaneous items of frequent use throughout government.

The *Provincial Record Centre* operates centralized records storage facilities and administers the destruction of documents on behalf of government. It acts as a repository and received 7,763 requests for files and delivered 6,903 files as a result. It received 6,636 cartons of files and administered the destruction of 5,108 cartons of documents.

Real Property Acquired by Department



Area Leased by Department



TENDERS AND CONTRACTS AWARDED, SURPLUS CROWN PROPERTY

Payment to Department of Government Services

GS 85-1SE Two lots typewriters at Department of Government Services warehouse, Trade Mart, Halifax

Valley Stationers Ltd. $888.60

GS 85-2S Tender for the demolition and/or removal of one 5-bay, woodframe construction, former machinery storage garage, located at the Agricultural College, Bible Hill, Truro

HiLo Auto Salvage $1,257.00

GS 85-3SE One lot scrap metal and miscellaneous items at Nova Scotia Hospital, Dartmouth

Cirtwell Salvage $325.00

GS 85-5S Tender for the purchase and removal of one fence post peeler and pointer located at Lands & Forests, Stanley, Nova Scotia

Mr. George I. Child $16,510.00

GS 85-6SE One lot mixed scrap metal at Dartmouth Regional Vocational School, Dartmouth

Dartmouth Bottle Limited $157.00

GS 85-7SE One lot steel built-in clothing lockers at Nova Scotia Hospital, Dartmouth

Dartmouth Metals & Bottle Ltd. $157.00

GS 85-8SE One lot chairs at Government Services warehouse, Trade Mart, Halifax

Cirtwell Salvage $100.00

GS 85-9SE Two AB Dick copiers. Model 675, serial numbers 567860 and 258094 at Government Services warehouse, Trade Mart, Halifax

Cirtwell Salvage $80.00

GS 85-11SE One lot miscellaneous kitchen equipment and clothing lockers at V.G. Hospital, Halifax

Dartmouth Metals & Bottle Limited $157.00

GS 85-13SE One lot used doors at Keltic Lodge, Ingonish Beach

Mr. Stuart Latwaites $126.00

GS 85-15SE One lot of surplus scrap metal located at the Annapolis Regional Vocational School, Middleton

J. Fritz Enterprises Limited $190.00

GS 85-16S Tender for the purchase and removal of one alignment machine, John Bean Model 1722, Serial #1299, located at the Cape Breton Regional Vocational School, Sydney

Louis Mazzocca $1250.00

GS 85-17SE One lot of scrap metal located at Cape Breton Regional Vocational School, Sydney

Paul Hashem Scrap Yard Limited $30.00

GS 85-18SE Tender for the purchase and removal of one knife grinding machine held at Stanley Airport, Stanley

George Child, Berichon Fence Co. $475.00

GS 85-19SE One lot of miscellaneous items located at Halifax Regional Vocational School, Halifax

Dartmouth Metals & Bottle Ltd. $157.00

GS 85-20SE Tender for the purchase and removal of one lot of surplus miscellaneous items held at Halifax Regional Vocational School, Halifax

Fundy Grinding and Machinery Ltd. (Items 1, 2, 4 and 5) $3,137.00
Scotia Machining Services Ltd. (Item 3) $500.00

GS 85-21S Tender for the purchase and removal of seven only negative pressure machines located at the Stanley Airport, Stanley

NS Therma-Coustic Spray Department Guildfords Limited (Items 1, 2 & 3) $4,200.00
Asbestos Covering Co. Limited (Items 4, 5, 6 & 7) $1,050.00

GS 85-23SE One lot 325-16mm "Thread Easy" magazines at Halifax

Island Microfilm Services Ltd. $100.00

GS 85-25SE One lot mixed scrap metal, approximately 5 tons at Halifax

Dartmouth Metals & Bottle Ltd. $157.00

GS 85-26S Tender for the sale of Furuno Sonar Set, Decca MK5, Decca MK12, Depth Recorded KH, MK6 Radar, etc. located at Pictou

Mr. Fred Wiley $501.00

Item 1: Sonar Set, Furno, type FH102
Mr. Fred Wiley $125.00

Item 2: Depth Recorder, Kelvin Hughes MS29F-MK6
Mr. Fred Wiley $75.00

Item 3: Navigation Receiver, Decca MK5, type 134
No bids received for this item

Item 4: Navigation Receiver, Decca MKIZ
Mr. Fred Wiley $100.00

Item 5: Radar Set, RCA model
Mr. Fred Wiley $201.00

Item 6: Simulator, Decca MK5, type DTSZ
No bids received for this item

GS 85-30SE One lot of electrical cable (approximately 400 ft. of 5KV) located at the Nova Scotia Agricultural College, Bible Hill

Subway Bottle Exchange $105.00

GS 85-31SE Foley automatic electric saw filer, model 200, serial 20-8256 and an Elliott and Hacksaw electric 6", 1 hp, with cooling pump at Pictou Regional Vocational School, Stellarton

Fundy Grinding & Machining Ltd. $434.00

GS 85-32SE One lot scrap metal consisting of steel layout table approximately 9'x9', D6 bulldozer (parts only), vises, shape cutter and electric motor at Pictou Regional Vocational School, Stellarton

Atlantic Recycling Ltd. $200.00

GS 85-34S Tender for sale of singular or together, land & buildings, consisting of two properties, the former Green Property and/or the former Hamilton Property, located in Dartmouth, Halifax County

20 Spider Lake Road

Randy Sangster $55,555.00

38 Spider Lake Road

Scott MacNeill $75,597.00

GS 85-35SE Two dozers, two graders and associated plows at Shubenacadie

A&A Auctioneers & Appraisers Ltd. $30,555.00

GS 85-37SE One lot typewriters at Provincial Building, Sydney

Merritt Business Machines (1980) Ltd. $175.00

GS 85-38SE One Brown Boggs Squaring Shears Model 249BL at Burridge Regional Vocational School, Yarmouth

Fundy Grinding & Machining Ltd. $737.00

GS 85-39SE Barrett Brake, Shop Model 8602; Welding Machine Miller AC-400SP, serial 7583 and Welding Machine Miller AC-400SP, serial 9322 at Hants Regional Vocational School, Windsor

Cox & Adams Co. Ltd. $357.95

GS 85-40S Tender for the demolition and/or removal of one mobile home, the former Wallace Property located in Pictou County

Gilbert MacKay	$4,120.00

GS 85-43S Tender for the sale of land and building the former Department of Transportation garage, located at Whycocomagh, Inverness County

J.P. MacInnis Trucking Limited	$16,251.50

GS 85-44S Tender for the sale of land and building the former Department of Transportation garage located in Orangedale, Inverness County

J.P. MacInnis Trucking Limited	$6,251.00

GS 85-47S Tender for the demolition and/or removal of one single family dwelling, barn, garage, wood shed and five cottages, located in Waterville, Kings County

Welton Construction (Building No. 4)	$300.00
Welton Construction (Building No. 5)	$600.00
Rob Balsor (Building No. 6)	$515.00
Howard Little (Building No. 7)	$500.00
Welton Construction (Building No. 8)	$800.00
Welton Construction (Building No. 9)	$865.00

GS 85-48SE 24 feet metal ductwork at former Causeway Auto Body Shop at the former Causeway Auto Body Shop, Port Hawkesbury

McKinnon Welding	$20.00

GS 85-51S Tender for the sale and removal of one single family bungalow located on Trunk #107, Shore Road to East Chezzetcook Road, Halifax County

Rickey Conrod	$13,500.00

GS 85-52S Tender for the purchase & removal of surplus equipment located at the Cape Breton Regional Vocational School in Sydney

Item 1: Honen Machine Sunnen LBB-1699
Marcus J. Russell $1,050.00

Item 2: Injector Diesel Testing Unit
Aubrey Keddy $3,300.00

Item 3: Cylinder Boring Bar #7775
Connors Diesel Limited $350.00

Item 4: Grit Remover ASV
Connors Diesel Limited $130.00

Item 5: Engine Diesel 4 Cylinder, Dorman LB111
Jim MacIntosh $103.00

Item 6: Engine Diesel 6 Cylinder, Dorman LB111
Jim MacIntosh $103.00

Item 7: Tractor, Massey Ferguson 65
Glen Andrews $160.00

GS 85-53S Tender for the purchase & removal of surplus equipment located at the Cumberland Regional Vocational School Springhill

1 only — Wheel Balancer Beam Model CB36
1 only — Motor Generator Load Unit, Hampton Windsor Models 104
4 only — Welder Arc Lincoln and Hobart

Roy W. Grant $1,250.00

GS 85-54S Tender for the purchase & removal of one shaping machine, Alba Model 1A, located at the Victoria General Hospital, Halifax

Fundy Grinding & Machining Limited $778.00

GS 85-55S Tender for the purchase & removal of one lot of used kitchen equipment located at the Government Services' warehouse, Trade Mart Building, Halifax

J.F. Mahoney $2,800.00

GS 85-56S Tender for the purchase & removal of:

Lot 1: Two Kodak Silver Cartridges and approximately 40 lb. of scrap x-ray film located at Government Services' Warehouse, Halifax

Atlantic Metals Recovery Limited $171.60

Lot 2: Approximately 2000 lb. of scrap x-ray film located at the Adult Vocational Training Centre and the Provincial Building, Sydney

Atlantic Metals Recovery Limited $2,080.00

GS 85-57S Tender for the purchase & removal of surplus mining equipment located at the Department of Mines & Energy in Stellarton

Lot 1: Centrifugal Dryer, C-M-1 Model EB3600P c/w 50 H.P. Motor.
No bid received for this item.

Lot 2: Compound Water Cyclone, 24"; also miscellaneous parts.
No bid received for this item.

Lot 3: Four Cyclone Classifiers, 12"; also miscellaneous parts.
No bid received for this item.

Lot 4: Five Industrial Type Transformers, ranging in size from KVA300-KVA1500.
No bid received for this item.

Lot 5: Gearmatic Winch, model 9, for 500C International Bulldozer.
Wayman H. Yuill $525.00

GS 84-63S Demolition and/or removal of one dwelling and one shed, former Terrance Whynot property on Town Lake Road, Liverpool

Mr. Don Saccary $500.00

GS 84-80S Demolition and/or removal of one silo on former Daniel Ferguson Property, Wentworth

Northumberland Silo Inc. $500.00

GS 83-31S All railroad ties on the CNR right-of-way between Liverpool and Yarmouth

Sentier Du Sommet Inc.	(Partial Payment)	$7,000.00
	(Partial Payment)	$1,860.50

Payment by Department of Government Services

GS 85-10S Tender for the demolition and/or removal of one 1½-storey frame dwelling, located at 1727 Kings Road, Sydney River (former property Robert Lewis)

Marinus Verhagen $1,145.00

GS 85-22S Tender for the demolition and/or removal of two wood frame buildings, located at Bridgetown (former property Philip Walker)

Raymond Longley $900.00

GS 85-27S Tender for the demolition and/or removal of one single family dwelling located at Inverside, Inverness County (former John MacKinnon Property)

Marinus Verhagen $1,145.00

GS 85-28S Tender for removal of approximately 48 miles of telegraph wire located between Lockeport and Barrington, Shelburne County

Leo J. Beazley Limited $9,500.00

GS 85-29S Tender for the demolition and/or removal of two buildings located at Port Mouton, Queens County (former CNR Property)

Marinus Verhagen $1,145.00

GS 85-33S Tender for the demolition and/or removal of two dwellings located on Grand Lake Road, Sydney (former Maynard MacGuigan & Rita MacGuigan Property)

Stan Dicks Contracting Limited $1,170.00
693 Grand Lake Road $695.00
697 Grand Lake Road $475.00

GS 85-36S Tender for the demolition and/or removal of one single family dwelling and out building, the former Spears Property located at Pictou

Marinus Verhagen $845.00

GS 85-41S Tender for the demolition and/or removal of one building the former Causeway Auto Body Shop located at Port Hawkesbury

James M. Stewart Contracting Limited $1,340.00

GS 84-42S Tender for the demolition and/or removal of a two-bay garage the former Starr Reashore Services Limited Building located in Port Hastings

Norvon Enterprises Limited $1,799.00

GS 85-45S Tender for the demolition and/or removal of two single family dwellings located on Trunk #107, Shore Road to East Chezzetcook Road Halifax County

LeBlanc Property
James Stewart Contracting Limited $1,490.00

McRoberts Property
Marinus Verhagen $745.00

GS 85-49S Tender for the demolition and/or removal of one single family dwelling located on Trunk #107 Shore Road to East Chezzetcook Road, Halifax Country

James Stewart Contracting $1,030.00

GS 85-50S Tender for the demolition and/or removal of one two-bay Department of Transportation garage located at Upper Stewiacke, Colchester County

James Stewart Contracting $1,685.00

GS 85-58S Tender for the demolition and/or removal of the former Gouthro Property located in Dominion Cape Breton County

Marinus Verhagen $1,545.00

Tenders Called — No Bids Received

GS 85-4S Tender for the purchase and removal of one surplus copy machine, IBM copier II located at Government Services' warehouse Trade Mart Building, Halifax

No bids received on tender.

GS 85-14SE Tender for the purchase and removal of two kitchen ranges, one commercial garland, electric and one commercial garland, gas model 4100 and 46217 located at the Nova Scotia Commission of Drug Dependency, Dendon Street, Pictou

No bids received.

GS 85-24S Tender for the purchase of property consisting of land and building located at Upper Stewiacke, Colchester County

Tender cancelled; to be retendered for building only in the near future.

GS 85-46S Tender for the sale and removal of one single family bungalow located on Trunk #107 Shore Road to East Chezzetcook Halifax County

Being retendered with no minimum bid being stipulated. See *GS 85-51S.*

SURPLUS CROWN PROPERTY, COMPLETED SALES

2,880 lb. ledger paper at Records Centre, Trade Mart Centre, Trade Mart, Scotia Square, Halifax, Nova Scotia. To Scotia Recycling Limited, 41 Bordon Avenue, Dartmouth, Nova Scotia B3B 1C7.	$57.60
4,900 lb. ledger paper at Records Centre, Trade Mart, Halifax, Nova Scotia. To Scotia Recycling Limited, 41 Borden Avenue, Dartmouth, Nova Scotia B3B 1C7.	$98.00
4,900 lb. ledger paper and newsprint at Records Centre, Trade Mart, Halifax, Nova Scotia. To Scotia Recycling Limited, 41 Borden Avenue, Dartmouth, Nova Scotia B3B 1C7.	$77.00
5,520 lb. ledger paper at Records Centre, Trade Mart, Halifax, Nova Scotia. To Scotia Recycling Limited, 41 Borden Avenue, Dartmouth, Nova Scotia B3B 1C7.	$55.20
6,270 lb. of ledger paper located at the Records Centre, Trade Mart, Scotia Square, Halifax, Nova Scotia. To Dartmouth Recycling Limited, 41 Borden Avenue, Dartmouth, Nova Scotia B3B 1C7.	$125.40
Sale of old Yarmouth Vocational School. To Municipality of the District of Yarmouth on Cash Report No. 89; Receipt No. 3279, August 3/77.	$7,000.00
Sale of old Yarmouth Vocational School. To Town of Yarmouth on Cash Report No. 89, Receipt No. 3279, August 3/77.	$7,000.00

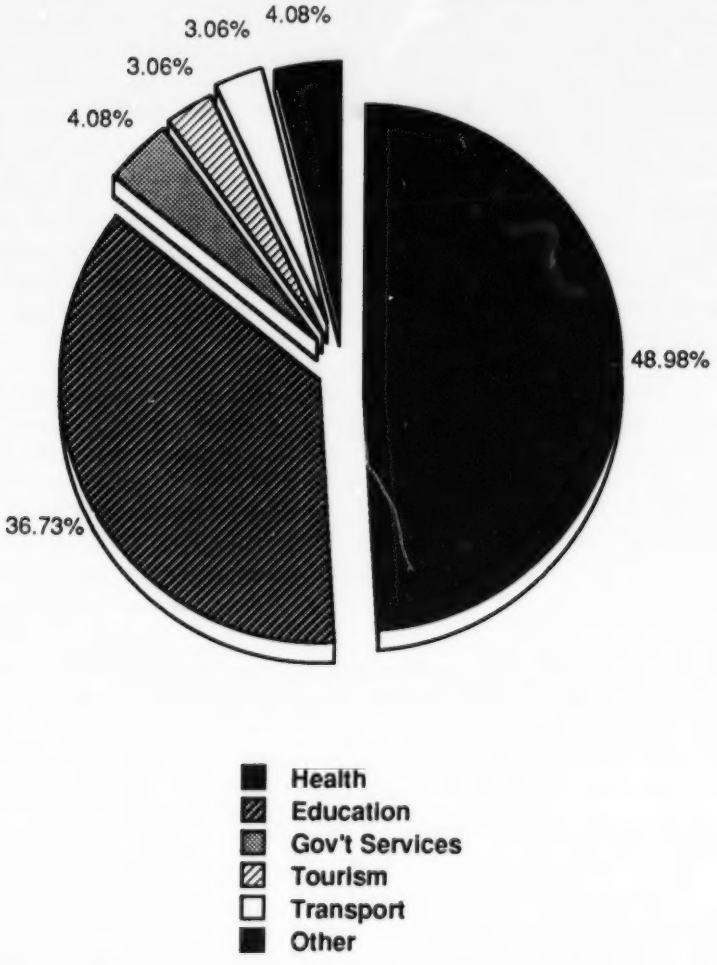
DESIGN AND CONSTRUCTION

The Design and Construction Division provides client departments and agencies with a full range of services relating to planning, design and construction of new government buildings and the renovation, alteration and repair of existing facilities. The division also provides technical expertise in the fields of architecture, mechanical and electrical engineering and project management.

More than 90% of the design work is carried out by the private sector under the guidance and supervision of the division. Construction work is normally carried out under contract by the private sector; however, a workforce is maintenance to carry out minor repairs, alterations and firstline maintenance to various government buildings throughout the province.

During the fiscal year 1985–86, some 22 major capital projects with a total estimated value of $92 million were under design. Design was completed, tenders called and construction continued from the previous year on 29 major capital projects worth $114 million. Construction was completed on 16 major capital projects with a total value of $25 million. Included in this program were 25 school and 5 major hospital projects.

Design & Construction by Expenditure



TENDERS CALLED & CONTRACTS AWARDED
DESIGN & CONSTRUCTION DIVISION

GS 85-1C Water & Sewer Line Renewal, Digby Pines, Digby
Blastcrete Limited $142,650.00

GS 85-3C Fraser Mills Dam Restoration, Fraser Mills, Antigonish County
S.W. Weeks Construction Limited $295,023.00

GS 85-4C New Hilden Elementary School, Hilden, Colchester County
Arrow Building Corporation Limited $1,282,300.00

GS 85-5C Phase II, Veterans Memorial Building, Camp Hill Hospital, Halifax

General Contract Appendix "A"
Fraser-Brace, Division of Pigott Construction Limited $5,260,000.00

E. Sections 05120, 04210—Structural Metal Framing
Cherubini Metal Works Limited $31,642.00

F. Sections 07550 & 07600—Roofing & Waterproofing, Flashing & Sheet Metal
J.W. Lindsay Enterprises Limited $570,842.00

G. Section 07410—Preformed Metal Roofing & Siding
Westeel Building Products $124,500.00

H. Section 08410—Aluminum Entrances & Screens

I. Section 08520—Aluminum Windows

Combined Items H & I
NS Metal Products, Division of NS Tractor & Equipment Ltd. $430,000.00

J. Section 08650—Aluminum Skylights
P.P.G. Canada Inc. $46,386.00

K. Section 08920—Glazed Curtain Wall
P.P.G. Canada Inc. $780,981.00

L. Section 10200—Louvres & Vents
Douglas Waller Agencies (1976) Limited $56,500.00

GS 85-6C Sandblast Building & Hazardous Materials, Storage Building for Department of Transportation, Miller Lake, Halifax County
S. Boyd Construction Limited $171,000.00

GS 85-7C Glace Bay General Hospital, Phase III, Glace Bay

Trade Package One
02200 — Earth Work
02485 — Lawns
02490 — Trees, Plants & Ground Cover

Trade Package Two
02444 — Chain Link Fencing
02515 — Site Work & Cast-in-Place Concrete

Trade Package Three
10100 — Signage

Trade Package Four
02513 — Asphalt Paving

Combined Trade Packages One–Four
Municipal Ready-Mix Limited $ 415,000.00

GS 85-8C Stone Cleaning at Province House, Halifax
C.W. Stone Contractors (Division of Maritime Bricklayers Limited) $ 61,450.00

GS 85-9C Ste. Anne Du Ruisseau Elementary School, Yarmouth County
Acadia Construction Limited $2,322,952.00

GS 85-10C Additions & Alterations to Ste. Anne Du Ruisseau High School, Yarmouth County
N.A. Pottier Building Supplies Limited $ 900,000.00

GS 85-13C *Addition & Alterations to Atlantic Memorial Consolidated School, Shad Bay, Halifax County*
Dineen Construction (Atlantic) Inc. $1,817,000.00

GS 85-14C *High Technology Training Centre, Nova Scotia Institute of Technology, Halifax*
Rocca Construction Limited $1,120,000.00

GS 85-14.2C *Phase 2, Interior Subdivision Mechanical & Electrical Systems High Technology Training Complex, Nova Scotia Institute of Technology, Halifax*

Trade Package Four
04220 — Unit Masonry
Shore Masonry Limited $ 69,900.00

Trade Package Five
05500 — Metal Fabrication
Modern Iron Works Limited $ 8,954.00

Trade Package Seven
06300 — Custom Casework
Nova Wood Craft Limited $ 19,200.00

Trade Package Ten
08710 — Finish Hardware (Supply)
J.W. Bird & Co. Limited $ 22,185.00

Trade Package Eleven
09250 — Gypsum Board
Brunswick Drywall Division of Bd Group (1983) Limited $ 24,150.00

Trade Package Twelve
09300 — Tile
Argo Flooring Limited $ 13,831.00

Trade Package Thirteen
09510 — Acoustical Unit Ceilings
Guildfords Limited $ 33,766.00

Trade Package Fourteen
09650 — Resilient Flooring
Seaman Cross Limited $ 7,513.00

Trade Package Fifteen
09680 — Carpet
Seaman Cross Limited $ 11,650.00

Trade Package Sixteen
09900 — Painting & Finishing
Brunswick Drywall Division of Bd
Group (1983) Limited $ 18,000.00

Trade Package Seventeen
10100 — Chalkboards & Tackboards
Douglas Waller Agencies (1976) Limited $ 4,740.00

Trade Package Eighteen
10162 — Metal Toilet Partitions
Cabot Shipping Supplies Limited $ 3,364.98

Trade Package Nineteen
10270 — Access Flooring
Brunswick Drywall Division of Bd
Group (1983) Limited $ 9,438.00

Trade Package Twenty
10500 — Lockers
Blue Water Agencies Limited $ 5,355.00

Trade Package Twenty-one
10620 — Folding Partitions
Douglas Waller Agencies (1976) Limited $ 11,804.00

Trade Package Twenty-two
10800 — Washroom, Toilet & Bath Accessories
J.W. Bird & Co. Limited $ 2,720.00

Trade Package Twenty-three
15010 — Mechanical General Requirements
15250 — Mechanical Insulation
15400 — Plumbing Systems
15500 — Heating & Air Conditioning
15800 — Air Distribution
15900 — Automatic Controls
Comstock International Limited $ 373,665.00

Trade Package Twenty-four
15010 — Mechanical General Requirements
15300 — Fire Protection
Grinnell Fire Protection Systems Co. Limited $ 43,490.00

Trade Package Twenty-five
16010 — General Provisions
16050 — Basic Materials & Methods
16400 — Service & Distribution
16500 — Lighting
16700 — Communications
16900 — Controls & Instrumentation
Dawcolectric Inc. $ 307,600.00

GS 85-15C *Addition & Alterations to Burton Ettinger Elementary School, Halifax*
S. Boyd Contracting Limited $1,478,269.00

GS 85-18C *Phase I, Site Cleaning, Dawson Memorial Hospital, Bridgewater, Lunenburg County*
George L. Stronach Woods Contr. Limited $ 3,980.00

GS 85-18C *Phase II South Shore Regional Hospital, Bridgewater*
Acadia Construction Limited $4,983,893.00

GS 85-19C *Addition & Alterations to Atlantic View Elementary School, Halifax County*
Sigma Construction Limited $1,182,000.00

GS 85-20C *Two Bay Extension, Department of Transportation Garage, Noel, Hants County*
Eastern Canadian Structures Limited $ 124,900.00

GS 85-23C *Animal Science Building, Nova Scotia Agricultural College, Bible Hill, Truro*

Erskine Building Limited $6,752,000.00

GS 85-24C *Phase 3A, Veterans Memorial Building, Camp Hill Hospital, Halifax*

Trade Package One
02050 — Demolition
02200 — Earthwork
02713 — Water System
02720 — Sewer System
L.J. Casavechia $ 437,700.00

Trade Package Two
03100 — Concrete Formwork
03200 — Concrete Reinforcement
03300 — Cast-in-Place Concrete
Fraser-Brace, Division of Pigott Construction Ltd. $ 564,000.00

Trade Package Three
04200 — Unit Masonry
Carey Bros. Masonry Limited $ 490,665.00

Trade Package Four
05120 — Structural
05210 — Metal Joists
05300 — Metal Deck

Trade Package Five
05500 — Metal Fabrication

Trade Package Six
05511 — Steel Stairs and Railing

Combined Trade Packages Four, Five, Six
Cherubini Metal Works Limited $ 169,000.00

Trade Package Seven
06100 — Rough Carpentry
06200 — Finish Carpentry
Fraser-Brace, Division of Pigott Construction Ltd. $ 700,000.00

Trade Package Eight
06400 — Architectural Woodwork
Blier Inc. $ 349,000.00

Trade Package Nine
07112 — Bituminous Membrane
Fraser-Brace, Division of Pigott Construction Ltd. $ 11,837.00

Trade Package Ten
07550 — Insulated Membrane Roofing
J.W. Lindsay Enterprises Limited $ 30,125.00

Trade Package Twelve
08331 — Overhead Metal Coiling Doors
Douglas Waller Agencies (1976) Ltd.
(See combined price, page 45.)

Trade Package Thirteen
08410 — Aluminum Entrances & Screens
N.S. Metal Products, a division of N.S. Tractors & Equipment Ltd. $ 79,873.00

Trade Package Fourteen
08710 — Finish Hardware (Supply)
J.W. Bird and Company Limited $ 285,200.00

Trade Package Fifteen
08800 — Glazing
PPG Canada Inc. $ 79,873.00

Trade Package Seventeen
08110 — Hollow Metal Doors
08111 — Pressed Steel Frames
08210 — Wood Doors
09250 — Gypsum Board
Yorkdale Drywall Ltd. $1,768,879.00

Trade Package Nineteen
09510 — Acoustical Unit Ceilings
Tartan Drywall Ltd. $ 431,080.00

Trade Package Twenty
09620 — Granite Flooring
Nova Tile & Terrazzo Co. Ltd. $ 90,000.00

Trade Package Twenty-one
09650 — Resilient Flooring
Argo Flooring Limited $ 611,682.00

Trade Package Twenty-two
09680 — Carpet
Carpet Specialists Ltd. $ 34,370.00

Trade Package Twenty-three
09800 — Special Coatings
09900 — Painting & Finishing
09950 — Wall Covering
Kimber & Whittle Painting Services Ltd. $ 324,213.00

Trade Package Twenty-four
10100 — Chalkboards & Tackboards
Douglas Waller Agencies (1976) Ltd.
(See combined price, page 45.)
Trade Package Twenty-five
10190 — Cubicle Track & Hardware
Seaman Cross Limited $ 8,125.00

Trade Package Twenty-six
10162 — Metal Toilet Partitions
Douglas Waller Agencies (1976) Ltd.
(See combined price, page 45.)

Trade Package Twenty-seven
10260 — Wall & Corner Guards
Douglas Waller Agencies (1976) Ltd.
(See combined price, page 45.)

Trade Package Twenty-eight
10500 — Lockers
Douglas Waller Agencies (1976) Ltd.
(See combined price, page 45.)

Trade Package Thirty
10620 — Folding Partitions
Douglas Waller Agencies (1976) Ltd.
(See combined price, below.)

Trade Package Thirty-one
10800 — Washroom, Toilet and Bath Accessories
Douglas Waller Agencies (1976) Ltd.
(See combined price, below.)

Combined Packages Twelve, Twenty-four, Twenty-six, Twenty-seven, Twenty-eight, Thirty and Thirty-one
Douglas Waller Agencies (1976) Ltd. $ 328,000.00

Trade Package Thirty-four
11160 — Loading Dock Equipment
Fraser-Brace, Division of Pigott Construction Ltd. $ 9,500.00

Trade Package Thirty-five
15010 — Mechanical General Requirements
15250 — Mechanical Insulation
15317 — Medical Gases
15400 — Plumbing Systems
Steen Contractors Limited $1,562,000.00

Trade Package Thirty-six
15010 — Mechanical General Requirements
15700 — Liquid Heat Transfer
15800 — Air Distribution
15900 — Mechanical Controls & Instrumentation
Sayers & Associates Limited $4,975,000.00

Trade Package Thirty-seven
15010 — Mechanical General Requirements
15500 — Fire Protection
Scotia Sprinklers, a division of Wormald Canada Inc. $ 749,854.00

Trade Package Thirty-eight
16010 — General Provisions
16050 — Basic Material & Methods
16200 — Power Generation
16400 — Service & Distribution
16500 — Lighting
16700 — Communications
16900 — Controls & Instrumentation
Delta Electric Company Limited $3,850,000.00

GS 85-26C *MacDonald High School, Dominion, Cape Breton County*
Joneljim Concrete Construction Limited $2,873,528.00

GS 85-27C *Addition & Alterations, North Queens High School & New School Bus Garage, Caledonia, Queens County*
Acadia Construction Limited $1,804,100.00

GS 85-28C *Phase III, Interior Subdivision, Mechanical & Electrical Systems, Nova Scotia Nautical Institute, Port Hawkesbury*
Dineen Construction (Atlantic) Inc. $8,590,000.00

GS 85-29C *Extension to the Department of Transportation Garage Yarmouth, Yarmouth County*
LaSully Construction Limited $ 149,000.00

GS 85-30C *Office Building for the Department of Transportation, Windsor, Hants County*
J.B. Construction Limited $ 239,420.00

GS 85-31C *Addition & Alterations to Cobequid Multi-Service Centre, Lower Sackville, Halifax County,*
Arrow Building Corporation Limited $2,081,598.00

GS 85-32C *Phase I, Site Cleaning, Digby Elementary School, Digby County*
G & E Thimot Excavation Limited $ 58,000.00

GS 85-34C *Proposal for the Design & Construction of the Nova Scotia Youth Centre, Waterville, Phase One*
J.W. Lindsay Enterprises Limited $3,287,600.00

GS 85-40C *One Bay Extension, Snow Plow Shed, Department of Transportation, Salt Springs, Pictou County*
L & R Construction Limited $ 77,700.00

GS 85-42C *Provincial Park Core Facilities, Lawrencetown and Rainbow Haven Beaches, Halifax County*
Cannon Management Services Limited $ 383,000.00

GS 85-44C *Phase I—Art Gallery of Nova Scotia, Halifax*
Spryfield Demolition Limited $ 96,865.00

SYSTEMS & COMPUTER SERVICES

The Systems & Computer Services Division (SCS) provides computer system development and support services to government through its Client Services, and Systems Development & Support sections. The division's Computer Services Section operates the provincial government's shared-used computer and micrographics centers.

During the year Client Services and Systems Development and Support personnel provided approximately 9000 mandays of effort to other government departments.

In addition to the services provided to departments by in-house personnel, the trend toward increased use of private sector consulting and development resources continued.

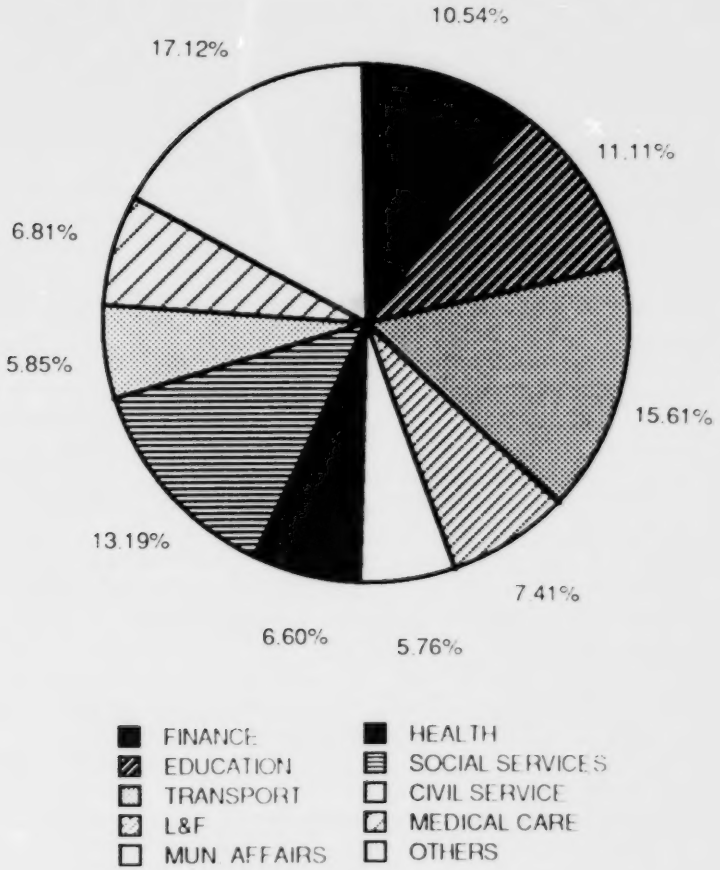
The division is responsible for the specification and acquisition of all computer-related software, hardware and professional services for government departments and agencies. Activities in these areas showed continuous growth from previous years. In 1985–86 in excess of 170 proposal and tender calls were issued on behalf of government departments and agencies.

In mid-1985 the division assumed responsiblity for government-wide telecommunications. This role is anticipated to expand significantly from its traditional one of processing service orders and telephone billings to actively participating in long-range telecommunications planning. The objectives are reduced costs and more effective systems.

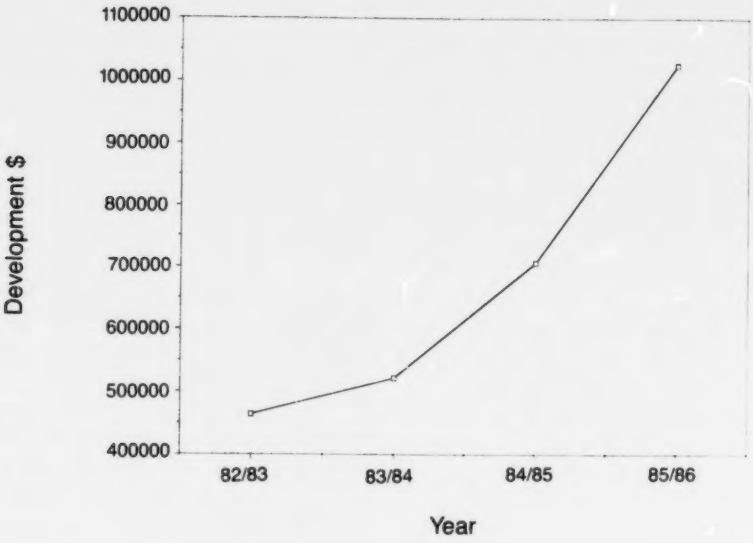
As a result of the capacity planning study undertaken in 1983, implementation of the multi-year requirements at the Central Data center continued. In June of 1985 a new central processor was installed, followed throughout the year with upgrades to disk storage devices. This was necessary to keep pace with the continually increasing demand by departments and agencies for additional computer resources. The computer processing performed at the central site has shown significant growth over the last three years. The number of jobs processed increased by more than 50% to a 1985–86 total of 324,775. This in part was due to the increase in the number of installed terminal devices throughout government, which at the end of the fiscal year 1985–86 totalled 281 units.

Systems & Computer Services personnel continued to work closely with Management Board staff in promulgating policies and guidelines related to the acquisition of data processing services and equipment and the development of departmental Long-Range Systems Plans. Staff of the division assist the EDP Advisory Committee of Management Board, which monitors and controls the acquisition and implementation of automated systems.

SCS Manpower Utilization by Client



Private Sector Contracted Development



TENDERS CALLED & CONTRACTS AWARDED
Systems & Computer Services

GS 85-1SC *Prototype Survey System*
Department of Transportation
Norman Wade $ 32,194.00

GS 85-2SC *Computer Requirements Study*
Department of Development
Telinfo $ 10,550.00

GS 85-3SC *Pension Administration System Specification*
Department of Education
Peat Marwick $ 30,740.00

GS 85-1SCE *Database Software*
Department of Health
Kingfisher Systems $ 2,145.00

GS 85-3SCE *Microcomputer for Nova Scotia Hospital*
Department of Health
Computer Innovations $ 6,360.40

GS 85-4SCE *Microcomputer for Nova Scotia Hospital*
Department of Health
Datamaster $ 2,676.00

GS 85-5SCE *Provincial Library Microcomputer System*
Department of Education
Yould's $ 5,249.00

GS 85-6SCE *Electronic Typewriter*
Department of Lands and Forests
Xerox $ 1,990.20

GS 85-7SCE *Signal Cables*
Department of Education
Able Electric $ 2,223.46

GS 85-8SCE *Nova Scotia Hospital Management System Hardware*
Department of Health
MAI Canada Ltd. $ 21,061.40

GS 85-9SCE *Nova Scotia Hospital Management System Software*
Department of Health
Sphere Holdings $ 31,000.00

GS 85-10SCE *Nova Scotia Hospital Test Scoring Software*
Department of Health
National Computer Systems $ 2,945.00

GS 85-11SCE *Microcomputer System*
Department of Municipal Affairs
Computer Access $ 26,870.00

GS 85-13SCE *Computer Requirements Study*
Department of Mines and Energy
Currie, Coopers & Lybrand $ 29,400.00

GS 85-15SCE *Cytology System Upgrade for Victoria General Hospital*
Department of Health
Sperry Canada $ 4,425.00

GS 85-16SCE *Health Unit Microcomputers*
Department of Health
Datamaster $ 22,519.00

GS 85-19SCE *Microcomputer Systems*
Department of Labour
Datamaster $ 20,891.00

GS 85-20SCE *NSAC Microcomputer Systems*
Department of Agriculture & Marketing
Computerland $ 5,305.94

GS 85-23SCE *Medical Records Word Processor*
for Victoria General Hospital
Department of Health
AES Canada $ 43,568.47

GS 85-24SCE *Microcomputer System For Corrections Division*
Department of Attorney General
ASAP Computer Products $ 16,236.00

GS 85-26SCE Word Processing Equipment
Department of Housing
Computer Care Int'l $ 3,499.00

GS 85-27SCE Electronic Typewriter
Department of Lands and Forests
Xerox $ 5,195.00

GS 85-28SCE Microcomputer System
Department of Health
MAI Canada $ 3,370.00

GS 85-30SCE Microcomputer Systems
Department of Lands and Forests
Datamaster $ 25,078.00

GS 85-31SCE Well Logs Microcomputer System
Department of Environment
Computerland $ 16,718.00

GS 85-33SCE Microcomputer for Traffic Division
Department of Transportation
Yould's $ 12,345.55

GS 85-34SCE Stationery Stockroom Inventory System
Department of Government Services
Unified Systems Ltd. $ 22,507.98

GS 85-35SCE Communications Hardware and Software
Department of Education
AES Canada $ 2,389.00

GS 85-36SCE Word Processing Equipment
Department of Mines and Energy
Computer Care Int'l. $ 38,234.00

GS 85-37SCE Microcomputer Printer
Department of Transportation
Halifax Office Products $ 1,617.00

GS 85-38SCE Air Quality Monitoring System
Department of Environment
Maritime Tel & Tel $ 4,735.00

GS 85-40SCE *Accounting Software & Hardware*
Department of Agriculture and Marketing
Mandala Systems Ltd. $ 14,147.00

GS 85-41SCE *Animal Science Microcomputer*
Department of Agriculture and Marketing
Yould's $ 7,979.00

GS 85-42SCE *Video Terminal for NSAC*
Department of Agriculture and Marketing
Mandala Systems Ltd. $ 1,611.00

GS 85-43SCE *Computer Hardware & Software for Pictou RVS*
Department of Education
Hewlett-Packard $ 43,327.05

GS 85-44SCE *Microcomputer for Research Division*
Department of Labour
Datamaster $ 9,475.00

GS 85-46SCE *Printer for NSAC Agricultural Engineering*
Department of Agriculture and Marketing
Radio Shack $ 1,681.08

GS 85-48SCE *Apple Microcomputer Equipment*
Department of Education
Innovative Systems $ 5,126.00

GS 85-49SCE *Microcomputer System*
Department of Education
Datamaster $ 9,863.00

GS 85-50SCE *Microcomputer System*
Department of Transportation
Yould's $ 16,864.00

GS 85-51SCE *Communications Modem for*
Crown Land Records Centre
Department of Lands and Forests
ASAP Computer Products $ 1,316.00

GS 85-53SCE Commodore Microcomputer Equipment
Department of Education
Kobetek Systems Ltd. $ 3,175.00

GS 85-54SCE Word Processing Printer
Department of Environment
Wang Canada $ 8,497.75

GS 85-56SCE Word Processing System
Department of Lands and Forests
Xerox $ 9,568.60

GS 85-57SCE Word Processing System
Department of Health
Xerox $ 4,784.30

GS 85-58SCE Microcomputer System
Department of Attorney General
Business Bits & CPU's Ltd. $ 7,630.00

GS 85-59SCE Printing Services
Department of Municipal Affairs
COS Information Services $ 12,021.70

GS 85-60SCE Microcomputer System
Department of Education
Digital Equipment $ 49,605.86

GS 85-61SCE Microcomputer Accessories
Department of Education
Data Terminal Mart $ 16,674.00

GS 85-62SCE Computer Requirements Study
Department of Lands and Forests
Cobequid Computer Resources $ 8,300.00

GS 85-64SCE Apple Microcomputer Equipment for Cape Breton AVTC
Department of Education
Mensa $ 17,436.00

GS 85-66SCE Word Processing Systems
Department of Education
AES Canada Ltd. $ 11,561.00

GS 85-67SCE Microcomputer Equipment for Cape Breton AVTC
Department of Education
ASAP Computer Products $ 4,730.00

GS 85-68SCE Microcomputer Systems
Department of Education
Radio Shack $ 6,016.20

GS 85-69SCE Computer Assisting Drafting for Pictou RVS
Department of Education
Yould's $ 8,683.00

GS 85-71SCE Word Processing Printer
Department of Tourism
Wang Canada $ 11,280.77

GS 85-72SCE Microcomputer System
Department of Mines and Energy
Data Terminal Mart $ 9,358.00

GS 85-73SCE Agricultural Engineering Microcomputer System
Department of Agriculture & Marketing
Business Bits & CPU's Ltd. $ 3,791.00

GS 85-74SCE Microcomputer Printer
Department of Government Services
Atlantis $ 1,162.00

GS 85-75SCE Video Terminal for NSAC
Department of Agriculture and Marketing
Data Terminal Mart $ 1,320.00

GS 85-76SCE Word Processing System
Department of Lands and Forests
Yould's $ 5,061.00

GS 85-77SCE Three Microcomputer Systems
Department of Municipal Affairs
Computer Access $ 14,235.50

GS 85-78SCE Communications Hardware for HP3000
Department of Finance
Hewlett-Packard $ 12,919.82

GS 85-81SCE Two Apple Microcomputers—Cape Breton RVS
Department of Education
Mensa $ 3,507.00

GS 85-82SCE Microcomputer System
Department of Housing
Mandala Computer Systems $ 55,664.00

GS 85-84SCE Resident Travel Survey Processing
Department of Tourism
Wycove Systems Ltd. $ 23,650.00

GS 85-85SCE Computer Graphics Hardware and Software—NSLSI
Department of Education
Datamaster $ 4,700.00

GS 85-86SCE Computer Terminal Equipment—NSLSI
Department of Education
Computer Innovations $ 5,467.00

GS 85-87SCE Judicial Support System Microcomputer System
Department of Attorney General
Computerland $ 14,300.00

GS 85-88SCE Microcomputer Systems for Dartmouth AVTC
Department of Education
Harbour City Stationery Ltd. $ 26,090.00

GS 85-89SCE Microcomputer Systems for Dartmouth AVTC
Department of Education
Computerland $ 25,279.47

GS 85-90SCE Microcomputer Accessories
Department of Auditor General
Computer Innovations $ 1,481.39

GS 85-91SCE Commodore Microcomputer Systems for NSAC
Department of Agriculture and Marketing
Minicomp $ 25,961.90

GS 85-92SCE Computer Assisted Drafting Software
Department of Education
Hitech Ltd. $ 7,980.00

GS 85-93SCE Microcomputer Systems for Halifax RVS
Department of Education
Harbour City Stationery Ltd. $ 76,205.00

GS 85-95SCE Computer Assisted Drafting Systems for Halifax RVS
Department of Education
Datamaster $ 16,296.00

GS 85-96SCE Microcomputer Letter Quality Printer
Department of Environment
Computerland $ 1,784.00

GS 85-97SCE Microcomputer Systems
Department of Finance
Business Bits & CPU's Ltd. $ 76,189.00

GS 85-98SCE Graphics Software for NSLSI
Department of Education
Henco Software Inc. $ 1,500.00

GS 85-99SCE Cartographic Software for NSLSI
Department of Education
Issco Software Inc. $ 1,500.00

GS 85-100SCE Multi-user Word Processing System
for Nova Scotia Hospital
Department of Health
Wang $ 44,013.00

GS 85-101SCE Microcomputer Systems for Canso RVS
Department of Education
Computerland $ 4,757.00

GS 85-105SCE Portable Microcomputer System
Department of Auditor General
Datamaster $ 5,500.00

GS 85-106SCE Word Processor Sheet Feeder
Department of Mines and Energy
Lynx Technical Services $ 2,255.00

GS 85-110SCE Microcomputer Software
Department of Education
Computerland $ 1,033.00

GS 85-111SCE Computer Memory Expansion
Department of Health
MAI Canada Ltd. $ 2,980.00

GS 85-112SCE Graphics Terminals for NSLSI
Department of Education
Tektronix $ 32,013.40

GS 85-113SCE Video Terminals for NSAC
Department of Agriculture and Marketing
Data Terminal Mart $ 3,195.00

GS 85-114SCE Microcomputer Accessories
Department of Auditor General
Datamaster $ 1,125.00

GS 85-117SCE Software Development Services
Department of Education
DMR Group Inc. $ 38,000.00

GS 85-120SCE Word Processing System
Department of Development
Xerox $ 4,595.00

GS 85-121SCE Word Processing System
Department of Lands and Forests
Xerox $ 4,595.00

GS 85-122SCE Microcomputer System for Institutions Division
Department of Health
Yould's $ 5,938.67

GS 85-129SCE Word Processing System
Department of Auditor General
Philips Information Systems $ 6,626.00

GS 85-130SCE Microcomputer System for Victoria General Hospital
Department of Health

Datamaster	$	1,375.00

GS 85-131SCE Microcomputer System
Department of Tourism

Dymaxion Research Ltd.	$	7,638.00

GS 85-137SCE Word Processing Software & Hardware for
Cape Breton AVTC
Department of Education

Datamaster	$	1,954.00

GS 85-138SCE Computer Assisted Design/Manufacturing
Workstations for NSIT
Department of Education

Hitech Ltd.	$	93,967.00

GS 85-139SCE Microcomputer System for NSIT
Department of Education

Computer Access	$	14,858.55

GS 85-140SCE Commodore Microcomputer Systems for NSIT
Department of Education

Kobetek Systems Ltd.	$	19,864.00

GS 85-141SCE Apple Microcomputer Systems for NSIT
Department of Education

Mensa	$	27,212.00

GS 85-142SCE Computer Printers for NSIT
Department of Education

Wycove Systems Ltd.	$	13,756.00

GS 85-143SCE Word Processing System
Department of Transportation

Halifax Office Products	$	2,668.95

GS 85-144SCE Microcomputer Systems
Department of Mines and Energy

Computerland	$	111,650.00

GS 85-145SCE Microcomputer Maintenance Service
Department of Education

Computerland	$	5,511.31

GS 85-146SCE Microcomputer Hardware Upgrade for Nova Scotia Hospital
Department of Health

MAI Canada Ltd.	$	32,512.00

GS 85-147SCE Computer Printer
Department of Transportation

Halifax Office Products	$	1,048.00

GS 85-148SCE Computer Peripherals for NSAC
Department of Agriculture and Marketing

Mandala Systems Ltd.	$	42,929.00

GS 85-149SCE Microcomputer Systems for Administration Division
Department of Agriculture and Marketing

Minicomp Systems	$	5,439.40

GS 85-151SCE Microcomputer System
Department of Transportation

Yould's	$	5,863.90

GS 85-152SCE Software Support Services
Department of Health

ACS Computer Services	$	45,000.00
Eastern Systems Design	$	20,000.00
Computerese	$	25,000.00

GS 85-153SCE Survey Systems Software
Department of Education

Norman Wade	$	6,000.00

GS 85-154SCE Apple IIE Software for Cape Breton AVTC
Department of Education

Various	$	2,454.64

GS 85-155SCE Microcomputer System for Annapolis RVS
Department of Education

Computerland	$	9,447.00

GS 85-156SCE Microcomputer Accessories for Cape Breton RVS
Department of Education
Business Bits & CPU's Ltd. $ 1,124.00

GS 85-157SCE Microcomputer Software
Department of Consumer Affairs
Computer Innovations $ 1,950.00

GS 85-158SCE Microcomputer Accessories for
Victoria General Hospital
Department of Health
Datamaster $ 1,730.00

GS 85-159SCE Word Processing System
Department of Health
Xerox $ 4,595.00

GS 85-160SCE Microcomputer Printer for Provincial Library
Department of Education
ASAP Computer Products $ 1,145.00

GS 85-161SCE Microcomputer Software
Department of Government Services
Datamaster $ 5,185.00

GS 85-164SCE Microcomputer Software
Department of Government Services
Computer Innovations $ 1,732.00

GS 85-165SCE Microcomputer Accessories for Nova Scotia Museum
Department of Education
Mensa $ 2,190.00

GS 85-167SCE Departmental Geographic Information System
Requirements Study
Management Board
Maritime Resource Management Services $ 4,000.00

GS 85-169SCE Audit Software
Department of Auditor General
Audisys Corp. $ 2,500.00

GS 85-171SCE Microcomputer Upgrade
Department of Health

NCR Canada	$	6,280.00

GS 85-172SCE Computer Assisted Drafting Software for
Cartography Section
Department of Mines and Energy

Yould's	$	2,375.00

GS 85-173SCE Video Terminals
Department of Health

Data Terminal Mart	$	1,535.00

INFORMATION SERVICES

Information Services is responsible for providing all government departments and agencies with primary and ancillary services including advertising, graphic art and design, photography and film, printing, writing, editing, distribution of news releases and feature article, press clippings, audio services and production of slideshows, exhibitions and displays. A public enquiry service and the Nova Scotia Government Bookstore are also operated by the division.

The division is made up of the Queen's Printer and two sections: Publishing and Advertising, and Creative Services.

A reorganization of the division is currently underway and is expected to be completed in fiscal 1986-87.

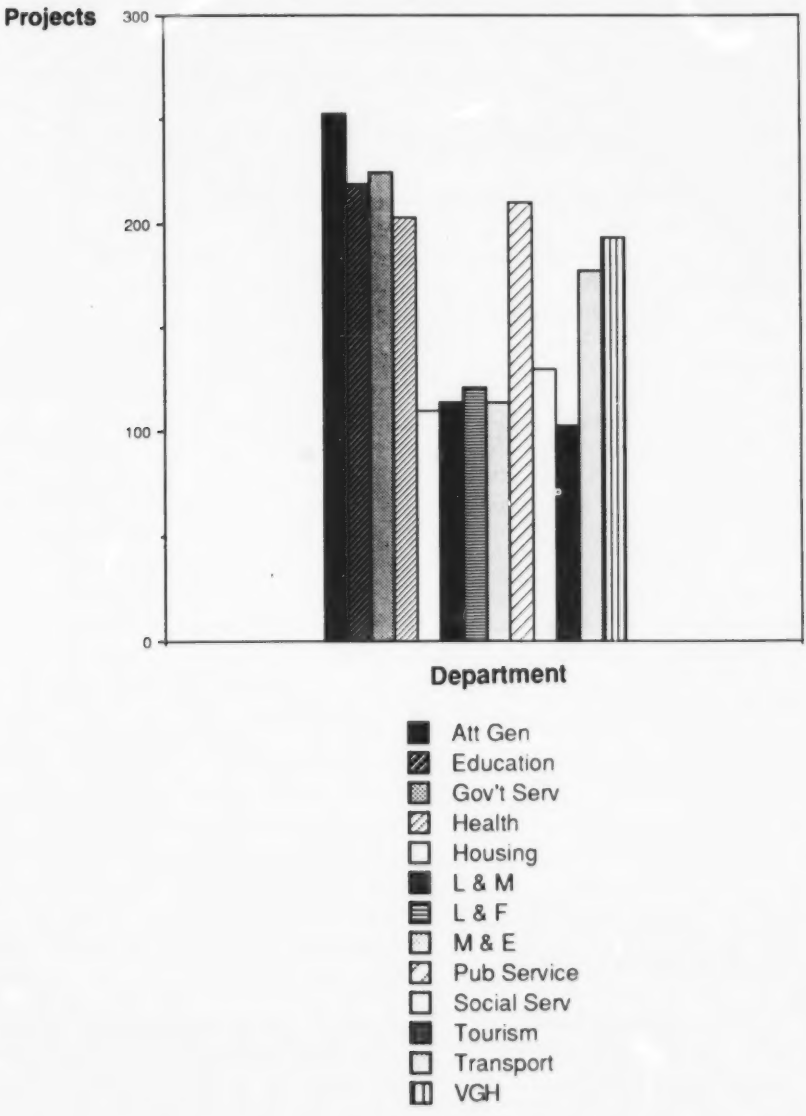
Publishing and Advertising

Publishing staff in fiscal 1985-86 handled more than 2,800 publications and requests for print items valued at over $4 million. The internal upgraded typesetting service provided over 600 projects to client departments and agencies.

Further titles were added to the co-publishing program, producing joint venture books with private sector publishers in Nova Scotia. The editor provided writing and editing expertise to government departments and agencies on projects ranging from pamphlets and posters to annual reports, co-publishing ventures and college calendars.

Advertising handled 2,592 placements for all media—radio, television, billboards, transit and print. Along with the processing of tender and proposal notices, Advertising Services managed the design, production and media buying for larger compaigns for the Departments of Transportation, Health, Social Services and Labour.

Publishing/Commercial Printing Projects by Department



Advertising Insertions

1985/86 Fiscal Year*

Department	Insertions	Total Charges
Agriculture & Marketing	34	$ 15,806.73
Culture, Recreation & Fitness	20	11,223.46
Development	74	47,099.97
Drug Dependency	10	12,361.46
Education	99	77,890.37
Fisheries	10	26,743.85
Government Services	82	111,780.96
Housing	94	62,547.40
Industrial Estates Ltd.	7	4,764.15
Labour	10	56,016.17
Lands & Forests	91	58,522.77
Liquor License Board	56	32,733.06
Liquor Commission	3	9,476.33
Mines & Energy	14	22,694.60
Municipal Affairs	17	14,456.13
N.S. Hospital	10	4,325.65
Social Services	15	86,924.94
Tourism	14	14,416.00
Transportation	106	275,621.57
V.G. Hospital	6	1,902.61

*38 insertions worth $19,494.75 were placed by other government departments and agencies.

Media Services distributed 2,080 news releases, features and advisories to media outlets during the year by Teletype, Telex, TWX and mail. Some 250 other individuals and organizations also received copies of all government releases weekly. Media Services received and sent 1,464 messages by Telex, TWX and Fax; the bulk were between provincial and federal counterparts. The section also provided winter road reports and reports on fire hazards, produce and livestock markets, ski resort and beach conditions.

Public Enquiries answered 9,182 enquiries (written, telephone and walk-in) during the year. The unit also provided information updates on Nova Scotia for several national and international publications. The unit's Press Clipping Service provided 64,987 clippings from provincial and national publications to more than 20 departments daily.

The Government Bookstore operates a retail and mail order service from its downtown Halifax location, with a newly opened Sydney satellite to provide better service in Cape Breton. Titles carried reflect the diverse activities and programs of many departments.

In addition to handling a wide variety of books, reports, directories, legal and reference publications the store functions as an outlet for maps & guides and selected federal government titles.

From the annual catalogue, orders are received from libraries, institutions, corporations and individuals from many parts of Canada and overseas. The Bookstore processed 2,595 orders for the fiscal year in April 1985 Bookstore staff took part in the Spring Book Fair, sponsored by the Nova Scotia Writers Federation, and held in the Brewery complex in Halifax.

Creative Services

Creative Services provides art and design, writing, photographic services, exhibits and displays and audio-visual presentations to the various departments, boards, agencies, and commissions of the provincial government.

In 1985-86, the *graphic design* and pre-press service designed and prepared close to 1,200 projects of varying complexity.

Photographic staff completed assignments for media distribution, promotional projects, slideshows, displays, and provided special services such as print framing and security identification photos for government employees. Some 867 photo assignments and 1,014 photo requests were handled during the year.

The *Film Unit* was involved in five information and training films including projects on the forest industry, the Power Corporation and tidal power, and the restoration of Province House. Special film and video projects were undertaken, including "The Last Log Drive" and "Flood Control in the Province." Television commercials were completed for the Departments of Labour and Social Services, and stock shots were provided to the ATV Network, the National Film Board and other film producers.

Audio Services distributed 106 billboards of voice actualities to electronic media. The unit also provided dubs for news cuts, handled news conference feeds for media, and produced radio commercials and public service announcements. Six slideshows were produced during the fiscal year and writing services through the section's Audio Services were provided for media advertising and feature articles.

Some 90 *exhibits and displays* were handled for trade shows, exhibitions, departmental and window displays, including work projects for the Departments of Fisheries (18), Culture, Recreation and Fitness (12), and Health (9).

Queen's Printer

The Queen's Printer, from its Halifax location and its satellite printing plant in Truro, produced a total of 31,093,898 impressions during the year. The satellite printing plant in Truro processed a total of 5,500 requisitions, resulting in 6,800,000 impressions. The Halifax location processed 1,900 requisitions, resulting in 24,293,898 impressions.

Creative Services Projects